



## BOWES HUTCHINSON'S C OF E VOLUNTARY AIDED SCHOOL

### Governor's Visit Record

Please use this form for all visits. Once completed, please hand into the school office.

Name of Governor ..... Date of Visit .....

Reason for Visit .....

Staff Present .....

Observations / Comments:

Key Action(s):

Discussed with Head Teacher      Yes .....      No .....

Report to Full Governing Body:      Yes .....      No .....

Signed: .....      Date: .....